

## WINDOW / DOOR / SHUTTER CHECKLIST FORM - (FBC 7<sup>th</sup> Edition 2020)

SITE ADDRESS:  SELECT ALL THAT APPLY:  Windows Doors (Swinging, Sliding)  Accordion Shutters Doors (Overhead, Garage)  Hurricane Panels  REQUIRED DESIGN PRESSURES:  ***DESIGN PRESURRES EITHER TO MATCH THIS									Window/Door Types:  SH – Single Hung DH – Double Hung FIX – Fixed HR – Horizontal Roller SGD – Sliding Glass Door  Window/Door Types: FD – French Door CAS – Casement AW – Awning OH – Overhead						
Ī	WINDOWS, DOORS & SHUTTERS								ONLY						
						GARAGE D		0/14	OVERHEAD (GARAGE) DOORS						
-		Pos. N					d Zone - 5	<b>9' Wide X 7'</b> Pos.			Neg. Pos.		ide X 7' Higl		
-	+ 43			<u>eg.</u> 7.32	+	Pos. 43.68	Neg. - 58.52	+ 38.6			43.7	+ 37.0	Neg - 41.		
				FOR B		RIATIONS TO 1	AN ROOF HEIGHT THESE PRESSURE	S TO BE BY SE	PARATE	CAL	CULATIONS.				
(Num	pening # umerical Wind ONLY)		Zone	Window Door T		Opening Dimension (W x H)	Bedroom s Egress Required	Required Design Pressures + -			s listed on Approval -	Product Approval #			
:	1	<u> </u>	<u></u>				Yes								
;	2	4	<u> </u>				☐ Yes								
3	3	4	<u> </u>				☐ Yes								
4	4	4	<u></u> 5				☐ Yes								
ļ	5	4	<u> </u>				☐ Yes								
(	6	4	<u> </u>				☐ Yes								
-	7	4	<u> </u>				☐ Yes								
8	3	4	<u></u> 5				Yes								
9	9	4	<u></u> 5				☐ Yes								
1	.0	4	<u> </u>				☐ Yes								
th Fl	is doc	ument	includ d ALL 1	ding "Po	olicie	es & Proce	I have read, edures" on P ested on this	understo age 4 and s form.	od an	d a	ccepted : Requiren	the mater	•	ages of	

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## WINDOW / DOOR / SHUTTER CHECKLIST FORM – (CONTINUED)

Opening # (Numerical ONLY)  ONLY)  Wind Zone		Window & Door Type	Opening Dimensions (W x H)	Bedroom Egress Required	Required Design Pressures + -		Pressures listed on Product Approval + -		Product Approval #
11	□4 □5			Yes					
12	□4 □5			Yes					
13	□4 □5			Yes					
14	45			Yes					
15	45			Yes					
16	45			Yes					
17	45			Yes					
18	45			Yes					
19	45			Yes					
20	□4 □5			Yes					
21	□4 □5			Yes					
22	45			Yes					
23	45			Yes					
24	45			Yes					
25	45			Yes					
26	□4 □5			Yes					
27	45			Yes					
28	□4 □5			Yes					
29	□4 □5			Yes					
30	□4 □5			Yes					
31	45			Yes					
32	45			Yes					
33	45			Yes					
34	□4 □5			Yes					
35	4 5			Yes					

Additional Openings Needed on Continued Pages

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## WINDOW / DOOR / SHUTTER CHECKLIST FORM – (CONTINUED)

Opening # Wind Zone ONLY)		Window & Door Type	Opening Dimensions (W x H)	Bedroom Egress Required	Required Design Pressures + -		Pressures listed on Product Approval + -		Product Approval #
36	□4 □5			Yes					
37	☐ 4 ☐ 5			Yes					
38	□4 □5			Yes					
39	☐ 4 ☐ 5			Yes					
40	☐ 4 ☐ 5			Yes					
41	□4 □5			Yes					
42	45			Yes					
43	45			Yes					
44	45			Yes					
45	□4 □5			Yes					
46	45			Yes					
47	45			Yes					
48	□4 □5			Yes					
49	□4 □5			Yes					
50	45			Yes					
51	45			Yes					
52	45			Yes					
53	□4 □5			Yes					
54	□4 □5			Yes					
55	□4 □5			Yes					
56	□4 □5			Yes					
57	□4 □5			Yes					
58	□4 □5			Yes					
59	45			Yes					
60	45			Yes					

Additional Openings Needed on Continued Pages

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### POLICIES & PROCEDURES FOR WINDOWS, DOORS AND SHUTTERS

The information provided herein serves to assist permit holders in understanding building code and building division policies effecting building permits. Please contact the building division before commencing work if there are questions regarding code requirements.

#### REPLACEMENT WINDOW/DOOR INSPECTION PROCESS

Effective July 1, 2013

Upon receipt of the permit for Window and/or Door replacement, the following steps must be followed:

- 1. On the day of intended installation, schedule a "Window Buck" inspection. The morning of the scheduled inspection, contact the building department, between 7:00 and 7:30 am to obtain an approximate time to meet the inspector at the site.
- 2. Have at least one (1) window/door and sill removed from the opening for the inspector to perform an "in-progress" buck installation. The inspector will determine if the existing bucks and sills are sufficient or if new bucks and sill fill is required to meet the requirements of the respective Notices of Acceptance/Product Approval. The inspector will also determine and advise, depending on the size and scope of the project, if additional inspections will be required prior to final inspection.
- 3. Proceed with the installation of the window(s)/door(s), including replacement of bucks and filling of sills (as required). **Do not install any snap-on type covers, if fasteners will be hidden from view, until final inspection has been approved.**
- 4. Take <u>DETAILED</u> photographs of each opening, numbered per the approved plan layout. The photos should clearly show the installed bucks will meet the requirements of the Notice of Acceptance/Product Approval. Photos should also clearly show the sills have been sufficiently filled to fully support the frames and provide protection from air infiltration and wind driven rain.
- Schedule the final inspection and provide photos and signed "Window/Door Buck Affidavit."

Photos that are not sufficient in number and detail will not be accepted and may result in the Windows/Doors being removed in order to complete the buck inspection.

\*\*\*ENGINEER LETTERS WILL NOT BE ACCEPTED
WITHOUT PRIOR APPROVAL OF THE BUILDING OFFICIAL.\*\*\*

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# IMPORTANT REQUIREMENTS FOR EXISTING EGRESS WINDOWS

#### FLORIDA BUILDING CODE 7<sup>th</sup> EDITION, RESIDENTIAL SECTION R310 EMERGENCY ESCAPE AND RESCUE OPENINGS

#### R310.1 - Emergency escape and rescue required.

- Every sleeping room shall have at least one operable emergency escape and rescue opening.
- Emergency escape and rescue openings shall have a sill height of not more than 44 inches (1118 mm) above the floor in accordance with Section R310.2.2.
- Emergency escape and rescue openings shall open directly into a public way, or to a yard or court
  that opens to a public way or into a screen enclosure, where a screen door is provided leading
  away from the residence.
- EXCEPTION (PER FLORIDA BUILDING CODE 7th EDITION, EXISTING SECTION 702.5.)
  - 702.5 Emergency escape and rescue openings:
    - Where windows are required to provide emergency escape and rescue openings in Group R-2 and R-3 occupancies and one and two-family dwellings and townhouses regulated by the Florida Building Code, Residential, replacement windows shall be exempt from the requirements of Sections 1030.2, 1030.3 and 1030.5 of the Florida Building Code, Building and Sections R310.2.1 and R310.2.3 of the Florida Building Code, Residential accordingly, provided the replacement window is the manufacturer's largest standard size window that will fit within the existing frame or existing rough opening. The replacement window shall be permitted to be of the same operating style as the existing window or a style that provides for an equal or greater window opening area than the existing window. Window opening control devices complying with ASTM F2090 shall be permitted for use on windows required to provide emergency escape and rescue openings

**R310.1.1 - Operational constraints.** Emergency escape and rescue openings shall be operational from the inside of the room without the use of keys, tools or special knowledge.

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